



TENNESSEE SELF-INSURERS' ASSOCIATION

One Nashville Place, Suite 2200 • 150 Fourth Avenue North • Nashville, Tennessee 37219
www.tnsselfinsurers.org

TERRY HILL
EXECUTIVE DIRECTOR
Manier & Herod

MINUTES OF BOARD OF MANAGERS' MEETING September 14, 2006

BOARD OF MANAGERS

General Motors Corporation
Susan Azar
Chairperson

Ingram Industries Inc.
Don Rickenbaugh
Treasurer

Averitt Express, Inc.
David McDowell

Cracker Barrel Old Country Store, Inc.
Rob Behnke

Det Distributing Company
Ken Draper

Dollar General Corporation
Bob Pugh

Fisher & Company
Joe Ratta

Johnson Controls, Inc.
Tina Fee

McKee Foods Corporation
Diann Morshead

Parker Hannifin Corporation
Curtis Gross

Tecumseh Products Company
Randy Krichbaum

Thompson Machinery
Michael White

Wasco, Inc
Paul Kneedler

Present:

General Motors Corporation	Susan Azar
	Jerry Williams
Ingram Industries, Inc.	Don Rickenbaugh
Averitt Express, Inc.	David McDowell
Cracker Barrel Old Country Store	Ron Behnke
Det Distributing Company	Ken Draper
Fisher & Company, Inc.	Joe Ratta
McKee Foods Corporation	Diann Morshead
Parker Hannifin Corporation	Curtis Gross
Tecumseh Products Company	Randy Kirchbaum
Thompson Machinery	Michael White
Manier & Herod	Terry L. Hill

Absent:

Dollar General Corporation	Bob Pugh
Johnson Controls, Inc.	Tina Fee
Wasco, Inc.	Paul Kneedler

The meeting was called to order at 10:00 a.m. CT. The following was discussed pursuant to the Agenda distributed.

DISCUSSION:

1. The minutes of the August 10, 2006 meeting were approved.
2. Don Rickenbaugh gave a treasurer's report. He provided a list of the original membership and the amounts they paid. He indicated that rather than opening a new bank account, as was indicated in the prior meeting, they were able to switch the account signatories to Don Rickenbaugh and Michael White so

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that we still have the same bank account. Don reported that the last significant activity in that account was approximately February of 2005. When Don received the account, it had approximately \$11,500 in it. He wrote a check to Tom Dana of Digital Sea as the first installment for construction of our web page.

Don further reported that based upon the present makeup of the Board of Managers we would anticipate an influx of approximately \$4,555 additional monies. He indicated he would provide a monthly snapshot of our finances at each future meeting.

3. Michael White was to check with our prior management company to see whether or not they filed a tax return for 2004 and if not, why not. It would not appear that a tax return for 2005 would be necessary since there was no income.
4. A discussion was held regarding marketing for new members. Terry Hill reported that the Tennessee Chamber has agreed to provide a link from their website to our website. In addition, they have agreed to put in their next newsletter an article announcing the formation of this Association. Terry Hill is to provide a generic newsletter article to them and circulate it to the Board for approval. It was anticipated that perhaps this article could be submitted to other organizations for inclusion in their newsletters so that we could get maximum exposure of the Association.
5. Terry Hill is to write a letter to Alternative Service Concepts, Brentwood Services, Nashville Wire Products, and Rogers Group, Inc. as members of the original association to see if they are interested in continuing to be members since they have already paid their dues through the end of 2007. Ken Draper is going to talk to Ron Johnston at Johnston & Associates to see if he can get a list of the contact persons for the other original membership organizations so that we can write to them.
6. Terry Hill is still trying to get a complete list of self insureds so that we can send out solicitation letters for membership.
7. The Technology Committee reported that Digital Sea has been employed and that they should be able to get our website up and running within the next 30 days or so. A discussion was held regarding the domain name and it was decided that we would use www.tnsselfinsurers.org rather than the previous web domain name.
8. Susan Azar reported that the RIMS-TNSIA combined conference has now been pushed back to January. There is no firm date for that conference at the present time.
9. Joe Ratta and Curtis Gross led a discussion on the by-laws and they are going to look at samples from Alabama and Michigan and put together a rough draft of some by-laws for this organization. A discussion was held on whether to

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incorporate and it was decided that we need to get a firm set of by-laws before going ahead with any incorporation.

10. David McDowell reported that he had talked with a broker about getting a general liability insurance quote. It was suggested to David that we obtain E&O insurance as opposed to general liability coverage. A discussion was held on the cost of that insurance and it was generally felt that until we get some money in the account that it might be too expensive to buy a policy at the present time. We also discussed our potential liability of the Board for errors and omissions in general. David was going to get a specific quote as to the cost of that type of coverage.
11. Don Rickenbaugh led a discussion on the new State requirements regarding information that must be provided to them regarding medical bills. He indicated that since most self-insureds would not have CPT codes on prior bills that it would be hard to provide that information. The State has apparently indicated that if we do not have it that we do not have to provide it for the past, but we must provide it in the future.
12. Terry Hill reported on his discussion with the Executive Director of the Tennessee Department of Labor Workers' Compensation Advisory Council. He indicated that it would take a legislative change to allow us to have a vote on that council; however, we are going to be notified of all the meetings and are welcome to attend the meetings. Terry indicated that he would attend a few of the initial meetings in order to establish a presence for the organization.
13. Susan Azar reported that John Smitherman at Brentwood Services has volunteered that they have an employee that is the former deputy Insurance Commissioner and that he would be happy to allow us to use his influence on an as-needed basis in the future.

It was decided that the next meeting would be by telephone conference call on October 12th at 10:00 a.m. CT. The November meeting will be Thursday, November 9th at the offices of Manier & Herod in Nashville, Tennessee.

The meeting adjourned at approximate 10:55 a.m.

Respectfully submitted,

Susan R. Azar, Chairperson
Terry Hill, Executive Director