



# TENNESSEE SELF-INSURED ASSOCIATION

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One Nashville Place, Suite 2200 • 150 Fourth Avenue North • Nashville, Tennessee 37219  
www.tnsselfinsured.com

**Terry Hill**  
Executive Director

## BOARD OF MANAGERS

**General Motors Corporation**  
Susan Azar  
*Chairperson*

**Thompson Machinery**  
Michael White  
*Treasurer*

**Averitt Express**  
David McDowell

**Cracker Barrel**  
Rob Behnke

**Det Distribution**  
Ken Draper

**Dollar General**  
Bob Pugh

**Ingram Industries**  
Don Rickenbaugh

**Johnson Controls**  
Tina Fee

**McKee Foods**  
Diann Morshead

**Tecumseh Products**  
Randy Kirchbaum

**Wasco, Inc**  
Paul Kneedler

## MINTUES OF BOARD OF MANAGERS' MEETING

June 5, 2006

Via Conference Call

(866)297-2139 / Code 3750772#

### Present:

Det Distributing – Ken Draper / Marc Miller

Dollar General – Bob Pugh

General Motors – Susan Azar / Jerry Williams / Deb Finn

Ingram Industries – Don Rickenbaugh

Johnson & Assoc - Larisa Hensiek / Debra West

Johnson Controls – Mick McGavin

McKee Foods – Diann Morshead

Mohawk Industries – Dick Strawhorn

Parker Hannifin – Curtis Gross

Sedgwick CMS - Joe Labetti / Annette Schoeberle

Tecumseh Products – Randy Kirchbaum

Wasco – Paul Kneedler

The meeting was called to order at 2:00 CT and the following Agenda was discussed:

### AGENDA

- TNSIA Organizational Structure
- Proposed Membership Dues
- Conference / Events Committee
- Technology Committee
- Amicus Curiae Committee
- Legislative Projects Committee
- Future Meeting Schedule
- Other

# TENNESSEE SELF-INSURERD ASSOCIATION

## DISCUSSION

1. The following individuals volunteered to serve on the TNSIA Board of Managers:

<b>Company</b>	<b>Representative</b>
Averitt Express	David McDowell
Cracker Barrel	Rob Behnke
Det Distribution	Ken Draper
Dollar General	Bob Pugh
General Motors Corporation	Susan Azar
Ingram Industries	Don Rickenbaugh
Johnson Controls	Tina Fee
McKee Foods	Diann Morshead
Tecumseh Products	Randy Kirchbaum
Thompson Machinery	Michael White
Wasco, Inc	Paul Kneedler

2. It was suggested and agreed that Defense Attorney - Terry Hill should be appointed the TNSIA Executive Director. Susan Azar will act as the Chairperson, Mike White will serve as Treasurer. Susan stated that Mike previously indicated there is approximately \$11,500 in the bank account. Susan also stated that Robert Gaskill from the TN Chamber/Mfg Association will attend Board Meetings as a Chairperson's Council Member. Various Committees should be established and will likely evolve over time. Board members should lead various Committees and report progress at Board Meetings. Larisa Hensiek of Johnson & Associates offered to assist with Marketing issues, Randy Kirchbaum offered to serve as head of the Technology Committee, David McDowell of Averitt Express was selected to serve as the head of the Amicus Curiae Committee. Susan Azar stated that Dave McDowell of Averitt Express researched the issue of whether or not the TNSIA would be required to maintain a physical office in the state of TN, but no such requirement was found.
3. Marketing issues and the Membership fee structure were discussed. It was suggested the fee structure be graduated (based on headcount) and similar to Mississippi Self Insurers Association. The following fee structure was discussed:

- a. Self-Insured & High Deductible Employer Memberships....(Current member's fees are waived for 1st year)

TN Headcount	Fee
1-250	\$250
251-1,000	\$450
Over 1,000	\$650

- b. Associate Memberships

Attorneys	\$100
Other	\$325
Gov't Entities	\$150
Group Funds	\$200

## TENNESSEE SELF-INSURERED ASSOCIATION

A mass mailing will be completed, following the updating of the existing contact list. Insurers, trade organizations and high deductible program employers should also be solicited. Concern was expressed in letting the vendors take over the organization. We should remain sensitive to this issue as we establish our structure and plan events.

4. Sponsoring a Fall Conference was suggested as a good way to market the organization. Bob Pugh of Dollar General indicated the local RIMS chapter was planning a conference in October and thought we could merge the two events.

*Following the meeting Bob reported the Cumberland Chapter of RIMS is moving forward with plans to have a workers' compensation conference in late October or early November. They were planning to have a full-day event with sessions on 1) WC program structure/alternatives to traditional insurance/self-insurance, 2) safety/risk control, 3) claim management, 4) other cost containment strategies and other TBD topics. The Chapter would welcome a session on the Tennessee WC laws and will gladly provide time on the agenda for the TNSIA to address the goal to establish themselves as a credible organization and review the areas of the statutes that inflate costs, create confusion for employee/employers, hinder the delivery of sound medical care or any other topic that would be of interest to the attendees and members of RIMS and TSIA. They are open to any suggestions and would appreciate input or guidance we are willing to offer.*

5. Randy Kirchbaum volunteered to head the Technology Committee. He will research the cost and options for a web page as well as how we can take over the existing web page at [www.tnsselfinsured.com](http://www.tnsselfinsured.com). The Michigan Self-Insured Association's vendor can provide assistance with web pages for as little as \$25 per month if we just want him to host the site or full service, whereby it would be highly interactive and he would make all of the changes. Currently the MSIA pays ~\$600 per month for full service. (The address for the MSIA web page is <http://www.michselfinsurers.org/home.htm>).
6. Although he was not present, David McDowell of Averitt Express was selected to serve as the head of the Amicus Curiae Committee due to his extensive knowledge in the state of Tennessee.
7. Legislative Projects which the organization should tackle include but are not limited to:
  - i. Collateral Requirements
  - ii. Excess Liability Insurance Requirements
  - iii. Actuarial Opinion Requirement
  - iv. Various Settlement Related Issues

Terry Hill will be valuable in assisting with such topics as well as leveraging his relationship with the state.

8. Board Meetings should be monthly and can be attended in person or via conference call. It was suggested that once per quarter the meeting be "in-person" while the other two meetings could be handled via conference call. Nashville is the logical location and the following participants offered their facilities:

## TENNESSEE SELF-INSURERD ASSOCIATION

Dollar General  
Ingram Industies  
Det Distributing

Susan will initiate the Committee Meetings with those who volunteered.

9. The following companies have expressed interest in the TNSIA but were unable to participate in the call:

Winn-Dixie - Gary Thomas  
Cracker Barrel – Robert Behnke  
International Paper - Bill Wainscott  
Fisher & Company – Joe Ratta  
Tyson Foods – Allyn Tatum  
La-z-boy Incorporated – Scott Harrison

The next Board Meeting is scheduled for Thursday, August 10<sup>th</sup> at the offices of:

Manier & Herod  
One Nashville Place, Suite 2200  
150 Fourth Avenue North  
Nashville, Tennessee 37219

Attendance is person is suggested but a Meet-Me-Line will be available for anyone who cannot be present. An agenda with directions will be distributed in early August.

The meeting adjourned at 2:54 CT.

Respectfully submitted,

Susan R. Azar  
Chairperson